

InterFaith Job Search Network
Jobs Posting – Week of January 16, 2012

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Event Sponsor: InterFaith Job Search Network – Job Search Workshop
Speaker: Phyllis Bacon will speak on "How To Write A Successful Cover Letter".
Date & Time: Wednesday, January 11, 2012 from 6:00 – 8:00 PM
Location: St. Irenaeus Catholic Church - 78 Cherry Street Park Forest, IL 60466

Employer: Walinski & Associates P.C. – Law Firm
Position: Full Time Legal Secretary
Resume to Nancy Nelson, Firm Administrator Phone: 312-704-0771 E-mail: NNelson@walinskilaw.com

Employer: Troutman Sanders LLP - Law Firm
Position: Experienced secretary who has done Intellectual Property, Patent and Trademark work
Resume to: Laura Chorvat, Office Administrator - Direct: (312) 759-5941
E-mail: laura.chorvat@troutmansanders.com

Employer: Association of Legal Administrators - Law Firms
Position: Several
Website: www.alachicago.org/?p=1520

Employer: Providence Life Services – Senior Care
Position: Several
Website: www10.ultirecruit.com/PRO1005/JobBoard/ListJobs.aspx?__VT=ExtCan

Employer: PGI - The Meeting Experts - Video & Web Conferencing
Position: Several
Website: www.pgi.com/us/en/company/about-us/Careers/openpositions.php

Employer: NASDAQ OMX - Corporate Financial Communications Services
Position: Several
Website: www.nasdaqomx.com/whoweare/careers/jobopeningsus

Employer: Illiana Christian Athletic Department
Position: Boys Freshman Volleyball Coach and Boys Sophomore Volleyball Coach for the 2011-2012 school year.
Contact: Deb Kamp at Illiana Christian – 708-474-0515 ext. 25.

Employer: Barnes & Thornburg LLP - Law Firm
Position: Several
Website: www.btlaw.com/careers_staff_available_positions

Employer: Moody Bible Institute
Position: Several - Chicago
Website: www.moodyministries.net/view_moody_jobs.aspx

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Employer: Select Comfort – Bedding Manufacturer
Position: Full Time Sales Professional – Retail Store - Joliet, IL
Website: www.sleepnumber.com/eng/aboutUs/careersretailsales.cfm

Employer: RealEstateAuctions.com
Position: Project Manager – IL - Require an active real estate license for Illinois
Contact: Brian Kuzdas- Phone 708-774-7470 E-mail - BK@RealEstateAuctions.com

Employer: Schopf & Weiss - Law Firm
Position: Litigation Secretary
Contact: Lori A. Duff, PHR, Director of Human Resources and Docket
Phone: 312.701.9321 – E-mail: duff@sw.com

Employer: Johnson Publishing - Magazine Publisher
Position: Several
Website: www.johnsonpublishing.com/careers/jobs.php

Employer: Johnson Publishing - Magazine Publisher
Position: Director, Corporate Development Chicago – Chicago IL
Primary Function: The Director, Corporate Development is responsible for evaluating and executing merger and acquisition opportunities, strategic investments, and potential partnerships and alliances, while leading cross-functional integrations across a wide-scope of business activities.
Responsibilities: The Director will work closely with the CEO and CFO of Johnson Publishing, and will serve as the liaison between the Company and its private equity sponsors at JPMorgan Chase & Co.
Contact: Ron Denard, 820 S. Michigan Ave, 9th Floor , Chicago, IL 60605
E-mail: rdenard@johnsonpublishing.com

Employer: Baxter - Healthcare
Position: Several - Illinois
Website: https://sjobs.brassring.com/1033/ASP/TG/cim_home.asp?partnerid=2104&siteid=50

Employer: W.S. Darley & Co – Fire Truck Manufacturer
Position: Director of Purchasing - Itasca IL
Website: www.darley.com/about-darley/job-opportunities.html

Employer: Robert Bosch LLC
Position: Several - Mt. Prospect IL
Website: <http://jobs.boschusa.com/JobBoard/jobSearch.asp>

Employer: Research in Motion (RIM) – Telecommunications Handset Manufacturer
Position: Several - Illinois
Website: <https://rim.taleo.net/careersection/americas/jobsearch.ftl?lang=en&location=4101430233>

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Employer: Loyola Press - Publisher
Position: 1) Sales Manager 2) Educational Consultant - Chicago IL
Website: www.loyolapress.com/employment-opportunities.aspx

Employer: University of St. Mary of the Lake/Mundelein Seminary
Position: Director of Computer Services - Mundelein, IL
Contact: Send resume with cover letter to the attention of Sandy Hessler via e-mail shessler@usml.edu

Employer: Electrical Panel Company - Carol Stream IL
Position: Industrial Control Panel Fabricator
Description:
➤ High volume fabrication work of industrial control panels, small to medium size
➤ Work to be performed in a professional facility supervised by an experienced team
➤ Flexible work times available to accommodate full time and part time, hours of operation range from 6:00 AM to 5:00 PM with possible after hours and Saturdays.
Contact: Send resume to jlopez@4tssi.com , Total Staffing Solutions - 150 N Gary Ave. Carol Stream (630) 221-8100

Employer: Lynn Hazan & Associates – Recruiter in Sales & Marketing
Position: Several
Website: <http://lhazan.com/content/index.php?q=node>

Employer: Takeda Pharmaceuticals
Position: Several - Deerfield IL
Website: www.tpna.com/careers/job_search.aspx

Employer: Mike's Hard Lemonade - Beverage Manufacturer
Position: Several – Chicago IL
Website: www.mikeshard.com/work.php

Employer: ZookBinders – Photography Products
Position: Several
Website: www.zookbinders.com/zookbinders-careers

Employer: Mesirow Financial
Position: Benefits Analyst
Website: <http://tbe.taleo.net/NA1/ats/careers/requisition.jsp?org=MESIROWFINANCIAL&cws=1&rid=728>

Employer: Illinois Action for Children
Position: Family Resources Specialist – Chicago IL
Website: www.actforchildren.org/site/PageServer?pagename>About_JobsOpenings

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Employer: BCI Financial
Position: Several - Chicago IL
Website: <http://brokerageconsultants.com/job.php>Employer:

Employer: Purity Networks - E-mail Protection Software
Position: Software Development Engineer - Windows Phone - Part Time Consulting
Website: <http://purity.net/about>

Employer: Schawk Inc - Retail Marketing Communications
Position: Position: Several
Website: https://schawk.ats.hrsmart.com/cgi-bin/a/searchjobs_quick.cgi

Employer: QCSS VoiceBroadcasting - Call Center
Positions: 1) Outside Sales Professional - 2) Customer Relationship Specialist
Website: www.qcssinc.com/ext/careers

Employer: Heidrick & Struggles International - Executive Search
Position: Several
Website: www.heidrick.com/AboutUs/WorkatHeidrickStruggles/Pages/default.aspx

Employer: McDonald's Corporation
Position: Several - Oakbrook IL
Website: <http://sh.webhire.com/jobcart/491/search.aspx>

Employer: Alexian Brothers Health System
Position: Several - Chicagoland
Website: <https://jobs-alexianbrothershealth.icims.com/jobs/intro?hashed=0>

Employer: ADP – Outsourced Payroll & Benefits Provider
Position: Several
Website: www.adp-jobs.com/search

Employer: HDR Engineering, Inc. – Architectural/Engineering Firm
Position: Several
Website: https://prod.fadvhms.com/hdr/jobboard/searchjobs.aspx?__VT=ExtCan-----

Employer: Risetime - IT Consulting
Position: Several
Website: www.risetime.com/careers/Pages/Careers.aspx

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Employer: Pactiv - Food Packaging
Position: Several - Chicagoland Area
Website: www.pcrecruiter.net/pcrbin/regmenu.exe?uid=pactiv%20corporation.pactivcorporation

Employer: Plastic Bottle Corporation
Position: 1) Sales Associate (Customer Service) 2) Sales Sales Account Manager (Territory Manager)-
Libertyville IL
Website: www.plasticbottle.com/careers

Employer: Van Norman Molding - Thermoset and Thermoplastic Molding - Bridgeview IL
Position: 1) Injection Molding Supervisor
2) Maintenance Person
3) Quality Engineer
Website: <http://vannormanmolding.com/careers.html>

Employer: Press America - Printing & Print Services
Position: Immediate first shift opening for an experienced bindery operator
➤ Must be available to work overtime & weekends
➤ Position requires experience on MBO folder, Polar cutter & stitcher.
Contact: Send resume to: pete.catino@pressamerica.com - Phone: (847) 228-0333

Employer: Graham Packaging Company - Design, manufacture and sale of custom blow-molded rigid
plastic containers - West Chicago, IL
Positions: 1) Human Resources Representative
2) Plant Manager
3) Production Scheduler
Website: <https://performancemanager4.successfactors.com/career?company=graham>

Employer: Solo Cup
Position: Several
Website: <https://solocup.tms.hrdepartment.com/cgi-bin/a/alljobs.cgi?qty=25&order=jobs.timedate%20DESC>

Employer: Hub Group - Intermodal, highway, and logistics transportation offerings
Position: Several - Downers Grove IL
Website: www.hubgroup.com/network/careers.htm

Employer: GATX - Rail, Marine and Equipment Leasing
Position: Several - Chicago IL
Website: https://gatx.tms.hrdepartment.com/cgi-bin/a/searchjobs_quick.cgi

Employer: West Monroe Partners – IT & Strategic Consulting Firm
Position: Several
Website: <http://westmonroepartners.com/Careers/Career-Opportunities.aspx>

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Employer: College of American Pathologists
Position: Several - Northfield IL
Website: www5.recruitingcenter.net/Clients/cap/PublicJobs/Canviewjobs.cfm?

Employer: Reyes Holdings - Beverage Distributor
Position: Several - Rosemont IL
Website:
<https://ats.navicus.com/careers/jobsearch.aspx?CompanyID=reyesholdings¤tcompany=2&website=careers&GUID=19884365-ebf5-49bc-a67b-e027c8cfaed5>

Employer: Jobs in DuPage County, Illinois
Position: Several
Website: www.worknetdupage.org/jobs/dupage-county-jobs.html

Employer: Family Health Network - Not-for-profit Managed Care Community Network
Position: Several - Chicago IL
Website: <http://fhnchicago.com/careers.html>

Program: Youth Employment Manufacturing Careers Internship Program
Description: This five-step approach provides youth with a 10-week industry-based, training module that provides role models, training and hands-on experience in the manufacturing sector. The Illinois workNet Center of Northern Cook County has teamed up with area manufacturers to provide jobs for area youth. The program includes:

- 8 week Internship (paid)
- 2 week Boot Camp
- Overview of the manufacturing industry
- Tour major employers in the manufacturing industry
- Learn about the variety of jobs available in manufacturing

Source:
Illinois workNet Center, Youth Employment , 723 W. Algonquin Rd., Arlington Heights, IL
Contact: Amanda Rothenburger at arothernburger@worknetncc.com .

Employer: TZA - Supply chain consulting firm
Position: Several - Long Grove IL
Website: www.tzaconsulting.com/about_us/careers.aspx

Employer: Farrington Transportation - Logistics Consulting
Position: Logistics Coordinator - Bolingbrook IL
Website: www.farrington.com/careers

Employer: Yes Print Management
Position: 1) Social Media Marketing Intern - Unpaid/School Credit - 2) Printing Sales Professional
Website: www.yespackaging.com/aboutyes/employment.html

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Employer: Northstar Aerospace - Flight Gears & Transmissions Manufacturer - Chicago, Illinois
Positions: 1) Vice President/General Manager
2) Assistant Controller
3) NDT Level 3
Website: www.nsaero.com/level1.asp?pageID=14

Employer: Boeing Corporation
Position: Several - Chicago IL
Website: <http://jobs-boeing.com/Illinois-jobs>

Employer: Woodward MPC - Aerospace Manufacturer
Position: Several - Skokie IL
Website: www5.recruitingcenter.net/Clients/MPCProducts/PublicJobs/Canviewjobs.cfm?

Employer: Home Instead Senior Careis
Position: Care Giver for Seniors and Disabled Adults
Website: Contact Tanya Herrera Recruiting Coordinator - Phone (847) 690- 9825

Employer: Benton Search Associates
Position: Several
Website: <http://bentonsearch.com/employment>

Employer: CVS Caremark - Healthcare & Pharmacy Management
Position: Several – Northbrook IL
Website: <http://info.cvscaremark.com/careers/search-opportunities/professional-staff>

Host: St. Matthew Catholic Church
Program: 3 day job search workshop
Location: St. Matthew Church, 1001 E. Schaumburg Road, Schaumburg, IL 60194, 847-891-1220
Date: January 18, 19, 20, 2012
Times: 9:30 AM – 12 Noon each day
Cost: No Charge
Register: E-mail to Greg Harnyak, 1408greg@gmail.com

Employer: LaSalle Copy Service - Printing & Copying Service
Position: Account Executive - Outside Sales – Straight Commission to Start
Website: www.lasalle1985.com/companyinfo/employment.html

Employer: Potbelly Sandwich Shop
Position: Several
Website: <http://potbelly.com/Careers/Opportunities.aspx>

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Employer: Westside Mechanical - Design/Build Full Service Mechanical Contractor
Position: Service Sales Engineer
Website: <http://wsmech.com/careers.asp>

Employer: Westinghouse Electric Company
Position: Several- Lake Bluff IL
Website:
https://sjobs.brassring.com/EN/asp/tg/cim_advsearch.asp?SID=^0TKtqSfWws7ZnnFXPu9yDU2bKrL1oYSsclyx_slp_rhc_lkKkp0vnDCYSiJez_slp_rhc_E_slp_rhc_pk27o/PE&ref=115201214584

Employer: SAF-T-CARD - Industrial Safety Products
Position: Several - Northbrook IL
Website: www.saftgard.com/about_us/career_opportunities/default.aspx

Employer: Adeptia - Business Process Management Software
Position: Several - Chicago, IL
Website: www.adeptia.com/company/careers.html

Employer: Omegacube - ERP Software Solution Developer
Position: Programmer Analyst
Website: <http://omegacube.com/Careers.asp?MenuLevel=1.5>

Employer: United Displaycraft - Design And Manufacturing Of Permanent Point Of Purchase Displays
Position: Display Design Engineer
Website: Resumes to Mark Marchwiak – E-mail: udresumes2011@uniteddisplaycraft.com
Phone: 847-375-3800

Employer: General Monitors - Gas and Flame Detection Products
Position: Territory Sales Manager - Chicago IL
Website: Cover letter and Resume to: zainam@generalmonitors.com - Phone: 949-581-4464

Employer: Advocate Healthcare
Position: Several – Hospital and Corporate - Chicagoland
Website: www.advocatehealth.com/applynow

Employer: Adler School of Professional Psychology
Position: Several – Faculty & Staff
Website: www.adler.edu/page/home/global/employment-opportunities

Employer: Addus HealthCare Services - In Home Services
Position: Several
Website: www.addus.com/employment.asp

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Employer: Drive Staff – IT Recruiter
Position: Several
Website: www.drivestaff.com/jobs

Employer: State 4 Solutions - Marketing Consultant
Position: Several
Website: www.stage4solutions.com/careers.html

Employer: Human Capital Partners - Executive Search
Position: Several Consultants - Compensation/Benefits Consulting Practice - Chicago IL
Contact: Nancy O'Brien May, Managing Principal
E-mail: nom@humancapitalptrs.com - Cell: 678-520-4907

Employer: AirServ - Airport Contracted Services
Position: Several Management Positions
Website: www.airservcorp.com/management-positions.php

Employer: Arlington Resources - Recruiter
Position: Several - Chicagoland
Website: www.arlingtonresources.com/jobopps.htm

Employer: Aon Hewitt
Position: Several
Website: <http://jobs.aon.com/illinois-jobs>

Employer: Tyndale House Publishers
Position: Several
Website: www.tyndale.com/50_Company/job_listings.php

Employer: Follett Educational Services
Position: Several – Oak Brook IL
Website: <https://sh.webhire.com/public/518/landing.htm>

Employer: Source Books - Independent Book Publisher
Position: Several - Naperville IL
Website: www.sourcebooks.com/careers.html

Employer: Fairway Talent - Captive HR Division
Position: Several
Website: <http://fairwaytalent.myexacthire.com/searchlistings.php>

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This section contains the key “Career” web pages for major Chicagoland organizations:

Employer	Key Employment Web Page
Government	
City of Chicago	www.cityofchicago.org/city/en/depts/dhr/provdrs/emp/svcs/city_of_chicago_jobopportunities.html
Cook County	www.cookcountygov.com/portal/server.pt/community/human_resources%2C_bureau_of/300/current_job_listings
State of Illinois	http://work.illinois.gov
Federal Government USA	www.usajobs.opm.gov
Health Care	
Advocate Health Care	http://jobs.advocatehealth.com
Resurrection Health Care	www.reshealth.jobs/findajob/career_search.cfm
Alexian Brothers Health System	http://jobs-alexianbrothershealth.icims.com/jobs/intro
Loyola University Health System	www.loyolamedicine.org/human_resources
University of Illinois Medical Center - Chicago	www.uillinoismedcenter.org/Career_Opportunities.html
HCR Manor Care	www.nursing-rehab-jobs.com
CVS Caremark	http://info.cvscaremark.com/careers/search-opportunities
Sinai Health System	www.sinai.org/careers/career_search_all.asp
Utilities	
Exelon/ComEd	www.exeloncorp.com/peopleandculture/opportunities/opportunities.aspx
Nicor Gas	www4.ultirecruit.com/NIC1002/JobBoard/ListJobs.aspx?_VT=ExtCan
Higher Education	
University of Chicago	http://jobs.uchicago.edu
Northwestern University	www.northwestern.edu/hr/jobs
DePaul University	www.depaul.edu/employment/index.asp
University of Illinois at Chicago (UIC)	www.uic.edu/index.html/working.shtml

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Employer	Key Employment Web Page
Loyola University	www.careers.luc.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1283796421037
Not-For-Profit	
Catholic Archdiocese of Chicago	www.archchicago.org/employment
Financial	
Bank of America	http://careers.bankofamerica.com/overview/overview.asp
Transportation	
Pace Suburban Bus	www.pacebus.com/sub/about/employment.asp
Chicago Transit Authority (CTA)	www.transitchicago.com/business/careers.aspx
METRA Commuter Rail	http://metrarail.com/content/metra/en/home/utility_landing/employment/career_opportunities.html
American Airlines	www.aacareers.com/us/frame_index.htm?http&&&www.aacareers.com/us/index.shtml
Delta Airlines	www.deltajobs.net/career_destinations.htm
Southwest Airlines	www.swajobs.com/ci20/index.jsp?applicationName=swaExtCI
United Airlines	www.united.com/page/middlepage/0,6998,1383,00.html?jumpLink=%2Femployment
Other Industries/Firms	
Food	www.myfoodrecruiter.com/search_result.cfm
Motorola	http://www.motorolacareers.com/jobsearch_frames2.cfm?cntry=USA&w=search
Consumer Packaged Goods (CPG)	http://cpgjoblist.com
Grainger	https://careers.peopleclick.com/careerscp/client_grainger/external/search.do
Walgreens	http://careers.walgreens.com/career-areas/corporate
WMS	www.wms.com/CAREERS/JOBSEARCH/Pages/default.aspx
Newell - Rubbermaid	www.indeed.com/q-Newell-Rubbermaid-1-Oak-Brook,-IL-jobs.html
Hospira Pharmaceutical	https://sjobs.brassring.com/1033/asp/tg/cim_home.asp?partnerid=16015&siteid=5100
Kohler	www.careers.kohler.com/ENG/careerportal/Job_List.cfm?szSearchType=Advanced